



## Board of Directors

### Meeting Minutes

June 12<sup>th</sup>, 2025

#### **Board of Directors Members Present in Person:**

- Barry Buchanan, County Council, Whatcom County, Board Chair
- George Kosovich, Community Services Division Manager, Skagit County Public Health, designated alternate for Peter Browning, Commissioner; Skagit County
- Jill Johnson, Commissioner; Island County
- Amanda Franke, Human Services, designated alternate for Dave Somers, County Executive; Snohomish County

#### **Members Present via MS Teams:**

- Darcy Cheesman, Legislative Aid, designated alternate for Sam Low, County Council; Snohomish County
- Cynthia Foley, Sr. Legislative Analyst, designated alternate for Strom Peterson, County Council; Snohomish County
- Justin Paulsen, Council Member; San Juan County
- Malora Christensen, Response Systems Division Manager, designated alternate for Satpal Sidhu, County Executive; Whatcom County
- Jami Mitchell, Human Services Manager, designated alternate for Justine Paulsen, County Council; San Juan County

#### **North Sound Behavioral Health Administrative Services Organization (North Sound BH-ASO) Staff Present:**

- JanRose Ottaway Martin, Executive Director
- Lindsay Lopes, Deputy Director
- Margaret Rojas, Assistant Director
- Kimberly Nakatani, Accountant
- Lisa Hudspeth, Contracts Manager
- Charles DeElena, Business Development/Compliance Manager

- Noel Zak, Sr. Administrative Assistant
- Joanie Wenzl, Clerk of the Board

**Guests Present:**

- No guests were present

**Call to Order and Introductions – Chair**

The Chair called the meeting to order and initiated introductions

**Tribal Acknowledgement – Chair**

[Tribal Behavioral Health | North Sound BH-ASO \(nsbhaso.org\)](https://nsbhaso.org)

The Chair read the Tribal Acknowledgement

**Revisions to the Agenda – Chair**

No revisions were to agenda were requested

**Approval of the May 8th, 2025, Minutes, Motion #25-21 – Chair.... Attachment**

Jill Johnson moved the motion for approval, Amanda Franke seconded, all in favor, motion #25-21 carried

**Comments & Announcements from the Chair – Chair**

The Chair announced that a discussion took place during the Governance and Operations regarding the Board of Director's meeting taking a summer break. This will take place during the month of August.

Jill Johnson moved a motion to approve the above statement, Amanda Franke seconded the motion, all were in favor, motion carried.

The Planning Committee agenda prep volumeters for the Annual Board of Directors Retreat/Work Session will be Barry, JanRose and Jill. The chair asked that anyone else that is interested in volunteering to email Joanie.

**Reports from Members – Chair**

Board Members gave updates on their respective county's behavioral health updates

**Comments from the Public – Chair**

There was no one from the public in attendance

**Report from the Advisory Board**

Kara Allen, Advisory Board Chair

JanRose gave the update from the Advisory Board, as the Advisory Board Chair was attending the Behavioral Health Conference in Kennewick

## Report from the Finance Officer

Kimberly Nakatani, Senior Accountant

The Report from the Finance Officer was given. There were no questions

## Report from the Governance Operations Committee - Chair

*All matters listed with the Consent Agenda have been distributed to each Member for reading and study, are considered to be routine, and will be enacted by one action of the Board of Directors with no separate discussion. If separate discussion is desired, the item may be removed from the Consent Agenda and placed on the Regular Agenda by request of a Member.*

### Consent Agenda - Chair

#### Motion #25-22

- To review and approve the North Sound Behavioral Health Administrative Services Organization claims paid from May 1<sup>st</sup>, 2025, through May 31<sup>st</sup>, 2025, in the amount of \$11,735,828.13.
- Payroll for the month of May in the amount of \$247,347.38 and associated employer benefits in the amount of \$130,323.44.

Amanda Franke moved the motion for approval, George Kosovich seconded, all in favor, none opposed, motion #25-22 carried

### For Board Approval

### Action Items – Lisa Hudspeth, Contracts Manager

#### The contracts fall into four distinct categories:

- Health Care Authority (HCA) contracts to include funding for the period of July 1, 2025, through December 31, 2025 and Department of Commerce (DOC) contract to include funding for the period July 1, 2025, through December 31, 2025.
- Downstream contracts for General Fund-State (GF-S) Mandatory Services (Crisis Outreach, Involuntary Treatment Act (ITA) Services, ITA inpatient, Secure Withdrawal Management and Proviso Funding)
- Downstream contracts for Substance Use Prevention Treatment and Recovery Support Services (SUPTRS) Priority Services (Pregnant & Parenting Women Housing Services (PPW), Individuals using Intravenous Drugs (IUID) and Opiate Outreach)
- Downstream contracts for GF-S/SUPTRS/Mental Health Block Grant (MHBG) Services within Available Resources (Mental Health & Substance Use Disorder Outpatient, SUD Residential, Triage Services) and Community Behavioral Health Rental Assistance (CBRA) services

The downstream contracts follow the HCA contract. The funding for the downstream contracts is included in the same contract, which is why you will see the same contract under a different category of funding.

### Health Care Authority (HCA)

- HCA-NS BH-ASO-K-? is providing the GF-S funding for the period of July 1, 2025, through December 31, 2025, and Federal Block Grant funds for the period of July 1, 2025, through June 30, 2026.
  - GF-S funding is stable from the previous contract period, with an increase of \$1,286,682.00
  - 6-month allocation - \$18,300,941.00
  - SUPTRS 12-month allocation - \$3,053,998.00
  - MHBG 12-month allocation - \$1,186,032.00

#### **Motion #25-23**

HCA-NS BH-ASO-K-? providing the ASO GF-S funding and legislative proviso funds for the period of July 1, 2025, through December 31, 2025, and Federal Block Grant Funding for the period of July 1, 2025, through June 30, 2026.

Jill Johnson moved the motion for approval, Amanda Franke seconded, all in favor, none opposed, motion #25-23 carried

\*\*\*

### HCA - Housing and Recovery through Peer Services (HARPS)

- HCA-NS BH-ASO-K-? Housing and Recovery through Peer Services (HARPS) is allocating the HARPS funds for the team serving Skagit & Whatcom Counties and the rental subsidies for all five counties. The estimated 12-month allocation is \$1,414,760.00.

#### **Motion #25-24**

HCA-NS BH ASO-K-? providing HARPS funding for the period of July 1, 2025, through June 30, 2026.

Amanda Franke moved the motion for approval, George Kosovich seconded, all in favor, none opposed, motion #25-24 carried

\*\*\*

### Department of Commerce – Community Behavioral Health Rental Assistance (CBRA) Program

- DOC-NS BH-ASO providing Community Behavioral Health Rental Assistance (CBRA) Program is allocating the CBRA funds for the period of July 1, 2025, through June 30, 2026 in all five counties. The estimated 12-month allocation is \$1,501,830.00.

#### **Motion #25-25**

DOC-NS BH-ASO providing CBRA funding for the period of July 1, 2025, through June 30, 2026

George Kosovich moved the motion for approval, Jill Johnson seconded, all in favor, no abstentions, motion #25-25 carried

\*\*\*

### GF-S Mandatory Services

The following contracts provide mandatory behavioral health services. Funding for GF-S services is allocated every six (6) months.

- Compass Health
  - Mobile Rapid Response Crisis Teams (MRRCT), ITA services, Child Youth and Family Crisis Outreach Team, Evaluation and Treatment Services, E&T Discharge Planners
  - Mobile Response and Stabilization Services (MRSS) – Federal Grant
    - 3-month allocation - \$648,879.00 (July 1, 2025 – September 30, 2025)
  - Program for Assertive Community Treatment (PACT) services
    - 6-month allocation - \$315,938.56
- Snohomish County

- Mobile Crisis Outreach, ITA services
- Proviso Funding
  - Designated Cannabis Account
    - 6-month allocation - \$142,459.00
  - Jail Transition Services
    - 6-month allocation - \$90,460.00
  - Trueblood Funds
    - 6-month allocation - \$72,971.08
- Volunteers of America
  - Toll Free Crisis Hotline
- Telecare
  - Evaluation and Treatment Services
  - E&T Discharge Planners
    - 6-month allocation - \$53,646.00
- Lifeline Connections
  - PACT services
    - 6-month allocation - \$204,855.00
  - HARPS team and Skagit & Whatcom rental subsidies
    - 12-month allocation - \$340,690.00
- Snohomish County Superior Court
  - Juvenile Treatment Services
    - 6-month allocation - \$34,950.00
  - AOT /Recovery Support Court Coordinator
    - 6-month allocation - \$56,720.00
- Island County
  - Proviso Funding
    - Designated Cannabis Account
      - 6-month allocation - \$35,489.00
    - Jail Transition Services
      - 6-month allocation - \$16,018.00
    - Trueblood Funds
      - 6-month allocation - \$7,5982.65
- San Juan County
  - Proviso Funding
    - Designated Cannabis Account
      - 6-month allocation - \$35,489.00
- Skagit County
  - Proviso Funding
    - Designated Cannabis Account
      - 6-month allocation - \$35,489.00
    - Jail Transition Services
      - 6-month allocation - \$20,583.00
    - Trueblood Funds
      - 6-month allocation - \$7,5982.65
- Whatcom County
  - Proviso Funding – Jail Transition Services, Designated Cannabis Account, Trueblood Funds
    - Designated Cannabis Account
      - 6-month allocation - \$41,719.00

- Jail Transition Services
  - 6-month allocation - \$38,329.00
- Trueblood Funds
  - 6-month allocation - \$19,992.91

#### **Motion #25-26**

NS BH-ASO-Compass Health-ICCN-23 Amendment 8 to provide funding to continue services under this contract. The amendment term is July 1, 2025, through December 31, 2025, based on continued compliance with the terms of the contract.

NS BH-ASO-VOA-ICCN-23 Amendment 6 to provide the funding to continue services under this contract. The amendment term is July 1, 2025, through December 31, 2025, based on continued compliance with the terms of the contract.

NS BH-ASO-Telecare-ICCN-23 Amendment 5 to provide the funding to continue services under this contract. The amendment term is July 1, 2025, through December 31, 2025, based on continued compliance with the terms of the contract.

NS BH-ASO-Lifeline Connections-ICN-23 Amendment 6 to provide the funding to continue services under this contract. The amendment term is July 1, 2025, through December 31, 2025, based on continued compliance with the terms of the contract.

NS BH-ASO-Snohomish County Superior Court-ICN-23 Amendment 3 to provide the funding to continue services under this contract. The amendment term is July 1, 2025, through December 31, 2025, based on continued compliance with the terms of the contract.

NS BH-ASO-Island County-ICN-23 Amendment 6 to provide the funding to continue services under this contract. The amendment term is July 1, 2025, through December 31, 2025, based on continued compliance with the terms of the contract.

NS BH-ASO-San Juan County-ICN-23 Amendment 5 to provide the funding to continue services under this contract. The amendment term is July 1, 2025, through December 31, 2025, based on continued compliance with the terms of the contract.

NS BH-ASO-Skagit County-Interlocal-23 Amendment 7 to provide the funding to continue services under this contract. The amendment term is July 1, 2025, through December 31, 2025, based on continued compliance with the terms of the contract.

NS BH-ASO-Whatcom County-ICN-23 Amendment 6 to provide the funding to continue services under this contract. The amendment term is July 1, 2025, through December 31, 2025, based on continued compliance with the terms of the contract.

[Amanda Franke moved the motion for approval, George Kosovich seconded, discussion followed, all in favor, motion #25-26 carried](#)

\*\*\*

#### **Substance Use Prevention Treatment and Recovery Support Services (SUPTRS) & Mental Health Block Grant (MHBG) Priority Services**

The following contracts are providing SUPTRS priority Services:

- Brigid Collins
  - Pregnant and Parenting Women (PPW) Housing Support Services
    - 6-month allocation - \$38,130.00
- Evergreen Recovery Centers

- PPW Housing Support Services
    - 6-month allocation - \$64,875.00
- Catholic Community Services
  - PPW Housing Support Services
    - 6-month allocation - \$37,500.00
- Compass Health
  - San Juan HARPS subsidies
    - 6-month allocation - \$1,715.00
- Community Action of Skagit County
  - Opiate Outreach
    - 6-month allocation - \$123,000.00
- Island County
  - Opiate Outreach
    - 6-month allocation - \$150,000.00
  - HARPS Subsidies
    - 6-month allocation - \$4,280.50
- Mount Baker Presbyterian Church (MBPC)
  - Opiate Outreach
    - 6-month allocation - \$117,500.00
- Snohomish County
  - Opiate Outreach
    - 6-month allocation - \$77,500.00
- Whatcom County
  - Opiate Outreach
    - 6-month allocation - \$203,114.00
- Telecare Corp.
  - Peer Bridger Program
    - 6-month allocation - \$136,628.50

#### **Motion #25-27**

NS BH-ASO-Brigid Collins-ICN-23 Amendment 4 to provide the funding to continue services under this contract. The amendment term is July 1, 2025, through December 31, 2025, based on continued compliance with the terms of the contract.

NS BH-ASO-ERC-ICN-23 Amendment 7 to provide the funding to continue services under this contract. The amendment term is July 1, 2025, through December 31, 2025, based on continued compliance with the terms of the contract.

NS BH-ASO-CCS NW-ICN-23 Amendment 4 to provide the funding to continue services under this contract. The amendment term is July 1, 2025, through December 31, 2025, based on continued compliance with the terms of the contract.

NS BH-ASO-Compass Health-ICCN-23 Amendment 8 to provide the funding to continue services under this contract. The amendment term is July 1, 2025, through December 31, 2025, based on continued compliance with the terms of the contract.

NS BH-ASO-CASC-ICN-23 Amendment 5 to provide the funding to continue services under this contract. The amendment term is July 1, 2025, through December 31, 2025, based on continued compliance with the terms of the contract.

NS BH-ASO-Island County-ICN-23 Amendment 7 to provide the funding to continue services under this contract. The amendment term is July 1, 2025, through December 31, 2025, based on continued compliance with the terms of the contract.

NS BH-ASO-MBPC-ICN-23 AMD 2 to provide the funding to continue services under this contract. The amendment term is July 1, 2025, through December 31, 2025, based on continued compliance with the terms of the contract.

NS BH-ASO-Snohomish County-ICCN-23 Amendment 7 to provide the funding to continue services under this contract. The amendment term is July 1, 2025, through December 31, 2025, based on continued compliance with the terms of the contract.

NS BH-ASO-Whatcom County-ICN-23 Amendment 6 to provide the funding to continue services under this contract. The amendment term is July 1, 2025, through December 31, 2025, based on continued compliance with the terms of the contract.

NS BH-ASO-Lifeline Connections-FBG-23 Amendment 7 to provide the funding to continue services under this contract. The amendment term is July 1, 2025, through December 31, 2025, based on continued compliance with the terms of the contract.

NS BH-ASO-Telecare-FBG-23 Amendment 4 to provide additional funding to Peer Bridger services under this contract. The amendment term is July 1, 2025, through December 31, 2025, based on continued compliance with the terms of the contract.

[Amanda Franke moved the motion for approval, Jill Johnson seconded, all in favor, none opposed, Motion #25-27 carried](#)

\*\*\*

#### **GF-S/SUPTRS/MHBG Services within Available Resources**

- City of Mount Vernon
  - Co-Responder project
    - 6-month allocation – \$130,000.00
- Compass Health
  - SUD outpatient services in San Juan County (FFS)
  - Whatcom County Triage
    - 6-month allocation - \$500,000.00
- Conquer
  - Assisted Outpatient Treatment (AOT) in Snohomish County
    - 6-month allocation - \$451,497.00
- Evergreen Recovery Centers
  - Withdrawal Management Services (FFS)
  - Homeless Outreach and Stabilization Team (HOST) – Snohomish
    - 6-month allocation - \$619,983.00
  - Homeless Outreach and Stabilization Team (HOST) – Skagit/Island (SKIL)
    - 6-month allocation - \$522,508.79
- Island County
  - Co-Responder project
    - 6-month allocation - \$151,500.00



- Lake Whatcom Center
  - PACT
    - 6-month allocation - \$112,127.00
  - Mental Health outpatient services (FFS)
  - Substance Use outpatient services (FFS)
- Pioneer Human Services
  - Island, Skagit & Whatcom withdrawal management services
    - 6-month allocation - \$
- Snohomish County
  - Co-Responder project
    - 6-month allocation - \$60,446.00
- Snohomish County Court Clerk Office
  - AOT Expenses
    - 6-month allocation - \$4,833.00
- Snohomish County Prosecutor's Office
  - AOT Expenses
    - 6-month allocation - \$16,542.00
- Snohomish County Public Defender Association
  - AOT Expenses
    - 6-month allocation - \$57,013.50
- Snohomish County Superior Court
  - AOT Expenses
    - 6-month allocation - \$56,720.00
- Whatcom County
  - Alternative Response Team
    - 6-month allocation - \$166,379.00

#### **Motion #25-28**

NS BH-ASO-City of Mount Vernon-ICN-22 Amendment 4 to provide funding to continue co-responder services in the city of Mount Vernon. The amendment term is July 1, 2025, through December 31, 2025, based on continued compliance with the terms of the contract.

NS BH-ASO-Compass Health-ICCN-23 Amendment 8 to provide the funding to continue services under this contract. The amendment term is July 1, 2025, through December 31, 2025, based on continued compliance with the terms of the contract.

North Sound BH-ASO-Conquer Addiction-ICN-23 Amendment 3 to provide the funding to continue AOT services in Snohomish County. The amendment term is July 1, 2025, through December 31, 2025, based on continued compliance with the terms of the contract.

NS BH-ASO-ERC-ICN-23 Amendment 6 to provide the funding to continue services under this contract. The amendment term is July 1, 2025, through December 31, 2025, based on continued compliance with the terms of the contract.

NS BH-ASO-Island County-ICN-23 Amendment 7 to provide the funding for co-responder services under this contract. The amendment term is July 1, 2025, through December 31, 2025, based on continued compliance with the terms of the contract.

NS BH-ASO-LWC-ICN-23 Amendment 5 to provide the funding to continue services under this contract. The amendment term is July 1, 2025, through December 31, 2025, based on continued compliance with the terms of the contract.

NS BH-ASO-PHS-ICN-23 Amendment 5 to provide the funding to continue services under this contract. The amendment term is July 1, 2025, through December 31, 2025, based on continued compliance with the terms of the contract.

NS BH-ASO-Snohomish County-ICCN-23 Amendment 7 to provide the funding to continue services under this contract. The amendment term is July 1, 2025, through December 31, 2025, based on continued compliance with the terms of the contract.

NS BH-ASO-Snohomish County-Court Clerk-AOT-25 Amendment 1 to provide funding to continue services under this contract. The amendment term is July 1, 2025, through December 31, 2025, based on continued compliance with the terms of the contract.

NS BH-ASO-Snohomish County-Prosecutors Office-AOT-25 Amendment 1 to provide funding to continue services under this contract. The amendment term is July 1, 2025, through December 31, 2025, based on continued compliance with the terms of the contract.

NS BH-ASO-Snohomish County-Public Defender Association-AOT-25 Amendment 1 to provide funding to continue services under this contract. The amendment term is July 1, 2025, through December 31, 2025, based on continued compliance with the terms of the contract.

NS BH-ASO-Whatcom County-ICN-23 Amendment 6 to provide the funding co-responder services under this contract. The amendment term is July 1, 2025, through December 31, 2025, based on continued compliance with the terms of the contract.

Barry Buchanan moved the motion for approval, Amanda Franke seconded, however Jill Johnson moved to amend the motion's final dollar amount not to exceed \$1.4 million for Pioneer Human Services.

Barry seconded the amended motion; all were in favor as amended. Motion #25-28 carried as amended

\*\*\*

### **Recovery Navigator Program (RNP)**

- The RNP program is receiving their annual allocation in the following amounts:
  - Island County
    - 6-month allocation - \$264,427.50
  - Compass Health (San Juan County)
    - 6-month allocation - \$264,427.50
  - Community Action of Skagit County (Skagit County)
    - 6-month allocation - \$264,427.50
  - Snohomish County
    - 6-month allocation - \$411,826.00
  - Whatcom County
    - 6-month allocation - \$256,227.50

### **Motion #25-29**

North Sound BH-ASO-Island County-RNP-23 Amendment 4 to provide funding to continue services under this contract. The amendment term is July 1, 2025, through December 31, 2025, based on continued compliance with the terms of the contract.

North Sound BH-ASO-Compass Health-RNP-23 Amendment 3 to provide funding to continue services under this contract. The amendment term is July 1, 2025, through December 31, 2025, based on continued compliance with the terms of the contract.

North Sound BH-ASO-Community Action of Skagit County-RNP-23 Amendment 3 to provide funding to continue services under this contract. The amendment term is July 1, 2025, through December 31, 2025, based on continued compliance with the terms of the contract.

North Sound BH-ASO-Snohomish County-RNP-23 Amendment 4 to provide funding to continue services under this contract. The amendment term is July 1, 2025, through December 31, 2025, based on continued compliance with the terms of the contract.

North Sound BH-ASO-Whatcom County-RNP-23 Amendment 3 to provide funding to continue services under this contract. The amendment term is July 1, 2025, through December 31, 2025, based on continued compliance with the terms of the contract

George Kosovich moved the motion for approval, Amanda Franke seconded, no one opposed, all were in favor, motion #25-29 carried

#### **Department of Commerce – Community Behavioral Health Rental Assistance (CBRA)**

- This contract is a renewal of funding for Community Behavioral Health Rental Assistance (CBRA) for individuals exiting inpatient/residential services and in need of housing, the funding can be used for short-term and long-term housing, with the latter as the goal.
- Added to the CBRA contracts are Governor's Housing Initiative funds and Proviso 86 housing assistance funds allocated to North Sound through a competitive process.
- The following motion is the downstream contracts allocating the behavioral health rental assistance funds and Federal Block Grant funds for housing case management services, and HARPS subsidies for Snohomish County.
  - Bridgeways provides CBRA, HARPS & Proviso 86 rental assistance services in Snohomish County.
    - CBRA - 6-month allocation \$48,593.50
    - HARPS – 6-month allocation \$139,279.00
    - Proviso 86 – 6-month allocation \$84,500.00
  - Compass Health provides CBRA services in San Juan County and CBRA & Proviso 86 rental assistance services in Snohomish County.
    - CBRA - 6-month allocation - \$346,481.00
    - HARPS – 6-month allocation - \$3,430.00
    - Proviso 86 – 6-month allocation - \$97,500.00
  - Lifeline Connections provides CBRA, Governor's Housing Initiative & Proviso 86 rental assistance services in Skagit and Whatcom County.
    - CBRA - 6-month allocation - \$138,386.00
    - Proviso 86 – 6-month allocation - \$72,967.50
    - Governor's Housing – 6-month allocation - \$6,250.00
  - Lake Whatcom Center provides CBRA, Governor's Housing Initiative & Proviso 86 rental assistance services in Whatcom County.
    - CBRA - 6-month allocation - \$104,862.00
    - Proviso 86 – 6-month allocation - \$135,000.00
    - Governor's Housing – 6-month allocation - \$6,250.00
  - Pioneer Human Services provides CBRA & Proviso 86 rental assistance services in Island County.
    - CBRA - 6-month allocation - \$45,091.00

- Proviso 86 – 6-month allocation - \$151,467.50
- Opportunity Council provides CBRA & Proviso 86 rental assistance services in Island County.
  - CBRA - 6-month allocation - \$45,091.00
  - Proviso 86 – 6-month allocation - \$151,467.50

#### **Motion #25-30**

NS BH-ASO-Bridgeways-CBRA-23 Amendment 4 to provide funding to continue services under this contract. The amendment term is July 1, 2025, through December 31, 2025, based on continued compliance with the terms of the contract.

NS BH-ASO-Compass Health-CBRA-23 Amendment 4 to provide funding to continue services under this contract. The amendment term is July 1, 2025, through December 31, 2025, based on continued compliance with the terms of the contract.

NS BH-ASO-Lifeline Connections-FBG-23 Amendment 7 to provide funding to continue services under this contract. The amendment term is July 1, 2025, through December 31, 2025, based on continued compliance with the terms of the contract.

NS BH-ASO-Lake Whatcom Center-CBRA-23 Amendment 4 to provide funding to continue services under this contract. The amendment term is July 1, 2025, through December 31, 2025, based on continued compliance with the terms of the contract.

NS BH-ASO-Pioneer Human Services-CBRA-23 Amendment 4 to provide funding to continue services under this contract. The amendment term is July 1, 2025, through December 31, 2025, based on continued compliance with the terms of the contract.

NS BH-ASO-Opportunity Council-CBRA-23 Amendment 4 to provide funding to continue services under this contract. The amendment term is July 1, 2025, through December 31, 2025, based on continued compliance with the terms of the contract.

*Amanda Franke moved the motion for approval, Jill Johnson seconded, discussion followed, all in favor, none opposed, motion #25-30 carried*

\*\*\*

#### **Signatory Authority**

- This motion will authorize the Deputy Director, Lindsay Lopes, as a signatory on behalf of the North Sound BH-ASO and remove Margaret Rojas as a signatory, effective July 1, 2025. Other authorized signors remain the same: JanRose Ottaway Martin, Executive Director; Darren Martin, IS/IT Manager; Michael McAuley, Clinical Director.

#### **Motion #25-31**

To approve removing Margaret Rojas, Assistant Director, and adding Lindsay Lopes, Deputy Director, as signing authority on North Sound BH-ASO's accounts at Skagit County Auditors' office and the accounts at Banner Bank for: Petty Cash, Advanced Travel, and the employee Flexible Spending Account. The North Sound BH-ASO signatories shall have authorization privileges for disbursements over Perry Cash, Advance Travel, Flexible Spending accounts, vouchers, payroll and investing.

*Jill Johnson moved the motion for approval, Amanda Franke seconded all in favor, none opposed, motion #25-31 carried*

\*\*\*

## Summary of Changes

Lisa, Hudspeth, Contracts Manager

- 2025-26 Mental Health Block Grant (MHBG)
- 2025-26 Substance Use Prevention Treatment and Recovery Support Services Block Grant (SUPTRS)

It was noted that the NS BH-ASO Advisory Board (AB) approved both block grants listed above. They were reviewed and discussed during the June business meeting portion of the AB Retreat

## Report from the Executive Director

JanRose Ottaway Martin, Executive Director

- Crisis Metrics
- Budget/ASO Contract Department Changes in Practice
- Update on Endorsement Teams
- Lynnwood Crisis Care Facility
- Update on Island County
- HCA/Update on New Provider Programs Request
- Tribal Designated Crisis Responder (DCR) Academy

The Chair updated the board on the SWISS Committee and the respective collaborations.

**Adjourn** – Chair 2:57 p.m.

*Next Meeting:* July 10<sup>th</sup>, 2025

Respectfully Submitted,

*Joanie Wenzl*

Joanie Wenzl  
Clerk of the Board